

Risk Assessment – Special Educational Needs (covering hearing impairment, visual impairment, mobility impairment and learning difficulty)

Baseline <input checked="" type="checkbox"/>	Site Specific <input type="checkbox"/>	Vulnerable Person <input type="checkbox"/>	Temporary <input type="checkbox"/>
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Notes:

The risk assessments below have reviewed the main requirements of Kingswood's Baseline Risk Assessments against the requirements of those with special needs related to physical or learning disability. They do not represent a complete assessment of the safety risks to a specific individual participating in Kingswood's learning and recreational programmes, but can be used as a generic guide to the main issues that are likely to arise. They should be read in conjunction with the Baseline Risk Assessments which are available on Kingswood's website

Hazard Description and activities giving rise to risk	Who may be harmed	Control Measures	Risk Rating
Hearing Impairment – Poor hearing, partial hearing loss or complete deafness			
<u>Activities – General Participation</u> <i>Difficulty in hearing instructions contained in the safety briefings.</i>	All	Clear demonstration of safety instructions and safety equipment must accompany a clear explanation. Where appropriate, understanding should be checked before participation.	Very Low
<u>Activities – Motorsports</u> <i>Difficulty in hearing instructions contained in the vehicle introduction or brake test.</i>	Participant & Staff	Brake test should be conducted with flags or other signals rather than verbally.	Very Low
<u>Activities – Swimming Pool Activities</u> <i>Difficulty in hearing lifeguard whistle commands</i>	Participant	Alternative signals such as a flag system should be considered for use by the lifeguard, or the participant should be accompanied by a 'buddy' to listen for commands.	Low
<u>Activities – Orienteering</u> <i>Difficulty in hearing vehicles moving around site when orienteering</i>	Participant	Hearing impaired participants must always be paired with a participant who is able to hear traffic hazards	Very Low
<u>Activities – Off site programmes</u> <i>Difficulty in hearing vehicles moving on roads</i>	Participant	Hearing impaired participants must always be paired with a participant who is able to hear traffic hazards	Low
<u>Fire Safety</u> <i>Difficulty in hearing fire alarm</i>	Participant	Where buildings are not equipped with visual warning beacons, hearing impaired participants must always be paired with a participant who is able to hear alarms and whose responsibility it is to assist them in evacuating a building	Very Low
Visual Impairment – Partial eyesight loss or complete blindness			
<u>Activities – General Participation</u> <i>Difficulty in seeing visual warnings, safety information and otherwise obvious hazards at activity bases</i>	All	All demonstrations must be accompanied by clear explanations. Important warnings and safety information must be read out, and visual signals should be replaced where possible by audible alternatives	Very Low

Hazard Description and activities giving rise to risk	Who may be harmed	Control Measures	Risk Rating
<u>Activities – Roped activities</u> <i>Difficulty in seeing equipment or safety demonstrations, manipulating equipment properly, or seeing fixed trip hazards such as ground anchors</i>	Participant	Demonstrations must be accompanied by clear explanations and hands on familiarisation of equipment and its operation. Where appropriate, understanding should be checked before participation Participants must be assisted when moving in areas where there are trip hazards	Very Low
<u>Activities – Bushcraft</u> <i>Unable to see in enough detail to allow safe control of knife during tool use sessions</i>	Participant & Staff	Participants who are unable to see sufficiently for their own safety may not undertake knife skills	Very Low
<u>Activities – Motorsports</u> <i>Difficulty in seeing route track takes during familiarisation walk, seeing layout and operation of controls, or seeing warning flags used by instructor</i>	Participant & Staff	Demonstration of controls must be accompanied by clear explanations and hands on familiarisation of equipment and its operation. Where appropriate, understanding should be checked before participation Audible system (e.g. whistle) should be used in preference to flags to communicate stop/go warnings	Very Low
<u>Activities – Archery</u> <i>Difficulty in seeing range features such as targets, waiting line, shooting line, etc. and seeing demonstration of the correct operation of equipment</i>	All	Demonstrations must be accompanied by clear explanations and hands on familiarisation of equipment and its operation. Where appropriate, understanding should be checked before participation. During archery, participant must receive 1:1 supervision from instructor	Low
<u>Activities – Swimming Pool Activities</u> <i>Difficulty in seeing warning signs indicating water depth</i>	Participant	Participant must be helped in to the water at an appropriate point on the pool side, and assisted in the water to prevent collisions	Very Low
<u>Activities – Team Building/Challenge Courses</u> <i>Difficulty in seeing equipment or safety demonstrations, particularly requirement for spotting</i>	Participant	Participant must not be given responsibility for spotting other participants	Low
<u>Activities – Off-site programmes</u> <i>Difficulty in negotiating off-site locations, finding meeting points and dealing with traffic</i>	Participant	Visually impaired participants must always be paired with a participant who is able to see hazards and provide guidance to avoid them safely	Low
<u>Activities – Classrooms & IT Labs</u> <i>Power and data cables in ICT labs should not form trip hazards, but a trip hazard can remain for a visually impaired participant where cable covers are used</i>	Participant	Participants must be assisted when moving in areas where there are trip hazards	Very Low
<u>General Areas</u> <i>Difficulty in seeing trip hazards in dormitory areas, fire escape routes and hot surfaces warnings in the dining hall</i>	Participant	Participants must be assisted when moving in areas where there are trip hazards Visually impaired participants must always be paired with a participant who is able to assist them in evacuating a building, and who are aware of this responsibility Participants must be assisted in the dining areas where there are hot surface and guided to ensure they do not come into contact with them	Very Low

Hazard Description and activities giving rise to risk	Who may be harmed	Control Measures	Risk Rating
Mobility Impairment – covering restricted mobility, movement or dexterity			
<u>Activities – Roped activities</u> <i>Difficulty in manipulating descent equipment</i>	Participant	Where participant is unable or finds it difficult to operate descent equipment unaided, alternative measures, such as instructor intervention, should be considered	Low
<u>Activities – Motorsports</u> <i>Difficulty in completing track familiarisation walk and operating vehicle controls</i>	Participant & Staff	Track layout can be described by means of sketch plan Where a participant is unable to operate vehicle controls unaided then they may not be permitted to do the activity	Very Low
<u>Activities – Archery</u> <i>Difficulty in using the bow</i>	All	Where participant is unable or finds it difficult to operate archery equipment unaided, alternative measures, such as instructor intervention, should be considered	Low
<u>Activities – Aeroball</u> <i>Difficulty in maintaining balance and control</i>	Participant	Where a participant is unable to stay upright in an aeroball with individual trampoline bases, they may conduct the activity seated or lying down Where a participant is unable to stay upright in an aeroball with a single trampoline bases then they may not be permitted to undertake the activity	Very Low
<u>Activities – Swimming Pool Activities</u> <i>Difficulty in conducting initial swim test</i>	Participant	At the lifeguard's discretion, participant can forego the swim test if they are going to remain under the direct supervision of another adult in the water	Very Low
<u>Activities – Caving</u> <i>Difficulty in negotiating cave tunnels and emergency exits</i>	Participant	If participant is unable to leave the cave through an emergency exit, with assistance, then they may not be permitted to undertake the activity	Very Low
<u>Activities – Off-site programmes</u> <i>Difficulty in accessing uneven terrain at field study sites, and getting into and out of river</i>	Participant	Where paths, access routes and sites are hazardous for the mobility impaired, alternative access should be sought. Where this is not possible then the participant may not be permitted to undertake the activity	Low
<u>Fire Safety</u> <i>Difficulty in accessing escape routes and evacuating building</i>	Participant	Mobility impaired participants must always be paired with a participant who is able to assist them in evacuating a building, and who are aware of this responsibility. This should normally be an adult member of their party, but could be a Kingswood employee by prior arrangement.	Very Low
Learning Difficulties – covering difficulty in absorbing, understanding or recalling information or instructions			
<u>Activities – General participation</u> <i>Difficulty in understanding instructions contained in the safety briefings or understanding instructions on the correct operation of certain equipment</i>	All	Demonstrations must be accompanied by clear explanations and hands on familiarisation of equipment and its operation. Where appropriate, understanding should be checked before participation.	Very Low
<u>Activities – Roped activities</u> <i>Failure to operate equipment properly could lead to anxiousness and panic</i>	Participant	Where participant is unable or finds it difficult to operate descent equipment unaided, alternative measures, such as instructor intervention, should be considered.	Low
<u>Activities – Motorsports</u> <i>Difficulty in understanding the controls of the vehicle, the requirements of the brake test or the flag communication system</i>	Participant & Staff	Where a participant is unable to operate vehicle controls unaided then they may not be permitted to do the activity	Low
<u>Activities – Archery</u> <i>Difficulty in understanding range safety rules and significance of range layout</i>	All	During archery, participant must receive 1:1 supervision from instructor or other accompanying adult	Low

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<u>Activities – Caving</u> <i>Difficulty in understanding safeguards in place for those who become anxious in the enclosed/dark spaces of the cave system</i>	Participant	A clear explanation of the cave experience must be given to participants prior to the activity, including if necessary showing participants the outside of the cave for context. Individuals likely to be anxious inside the cave must be accompanied on a 1:1 basis	Very Low
<u>Activities – Off-site Activities</u> <i>Difficulty in understanding instructions contained in the safety briefings for going to an off-centre location</i>	Participant	Participants must be under direct adult supervision at all times when off site	Very Low