

Risk Assessment – Navigational activities (Orienteering, Nature trails, Guided walks)

Baseline	X	Site Specific		Vulnerable Person		Temporary		Version	2020.1.0	Date of issue:	20/01/2020
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Operational Notes:

- **Supervision ratios:**
 - 1 Activity Leader to 30 participants, with 1 additional adult for on-site walks/activities
 - For off-site walks / navigational activities the standards and ratios outlined in the offsite procedures will apply.
- Activity Leader to be trained to in-house syllabus with particular reference being made to the ‘Missing Persons Procedure’.
- Refresher training as directed by coaching sessions. No special requirements for Chief Instructor. Technical Advice from Group Activities Manager
- Orienteering course design and walking routes should avoid taking participants into hazardous, out-of-bounds and areas where vehicles may be moving.
- Participants may be split into smaller groups for orienteering. Minimum numbers in these sub-groups will be dictated by the ability/maturity of the participants, the risk presented by the terrain and the needs of the syllabus/session being delivered.

Risk – Benefit Statement: There is a very low risk of cuts, grazes and bruises and a low risk of incident arising from straying into out-of-bounds areas. Very high levels of self-directed participation, goals of achieving independence and learning outcomes around navigation and nature make these risks acceptable.

Hazard Description and activities giving rise to risk	Who may be harmed	Control Measures	Risk Rating
Uneven ground, slippery surfaces causing slips, trips and falls	Participants / Leader	<ul style="list-style-type: none"> • Check the group is wearing footwear appropriate to the terrain they will be covering. • Try to avoid areas where you know ground conditions have deteriorated due to weather, activity, etc. 	Very Low
Lost participants	Participants	<ul style="list-style-type: none"> • Ensure participants know the meeting point and meeting time, and have a watch with each group. • Group participants according to their ability, the conditions and the needs of the task. 	Low
Participants straying into out of bounds areas / activity areas.	Participants	<ul style="list-style-type: none"> • Clearly identify the boundaries to the group. 	Very Low
Exposure	All	<ul style="list-style-type: none"> • Ensure participants’ clothing is suitable for the expected conditions (warm clothing, waterproofs, sun hats, water bottles, etc.) • Change routes and timings if group members are suffering. 	Very Low
Navigation at night	All	<ul style="list-style-type: none"> • You MUST be familiar with the activity area and the route to be followed if the activity takes place when it is dark. • You MUST have quick access to a torch. • Supervision arrangements will need to be stricter. For guided walks keep the whole group together. 	Low